

Joboffer dated from 10/25/2024

Intern* Human Resources

Field: Legal / Human Resources
Type of employment: Internship
Entry date: immediately
Zip Code / Place:
Country: Germany

Company data

Company: **Gameforge AG**
Street adress: Albert-Nestler-Straße 8
Zip Code / Place: 76131 Karlsruhe



Contact Person

Name: Sabrina Santa
Position: Team Lead Human Resources
Street adress: Albert-Nestler-Straße 8
Zip Code / Place: 76131 Karlsruhe

Job description

Karlsruhe | full-time **from now**

We are one of the leading publishers of free-to-play online games based in Karlsruhe, Germany.

Would you like to experience all aspects of HR work, such as recruiting, employer branding, personnel management and personnel development in practice?

As Intern* Human Resources you will support our HR team in their daily work and gain extensive insights into all HR topics.

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Your mission

- You take over administrative tasks in recruiting and personnel management:
 - Formulation and publication of job advertisements
 - Applicant management
 - Contract administration
 - Filing and documentation
 - Preparation of references
- You support us with data maintenance in our personnel management system
- You create personnel statistics
- You help us with possible recruiting events
- You take on exciting special projects

□

Your skills

- You are studying □ business administration, social sciences or humanities
- You are interested in □ HR issues (and in administrative tasks)
- You have a "can do" mentality and drive
- You like working in a team and want to bring you and your abilities to the fore
- You work systematically and accurately, and know how to handle complex tasks without losing your cool
- You have very good knowledge of MS Office programs

□

Your Gameforge setting

- An international company awaits you! English is our company language, as employees from over 35 nations are part of our team
- Where colleagues become friends! Regular team events and an open company culture
- We have full transparency at Gameforge! We all share our ideas because everyone has potential

□

About Gameforge

Founded in 2003, Gameforge is a leading Western publisher and operator of widely acclaimed Massively Multiplayer Online (MMO) and browser-based game titles. Gameforge builds highly active and enduring global communities by supporting players through the greatest quality LiveOps, provision of localized content, engaging community management, and frequent delivery of meaningful updates.

Gameforge's diverse portfolio of highly successful gaming brands provides different worlds with engaging experiences for players from all walks of life: core MMORPG titles □ AION

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Classic, *Runes of Magic*, and *Metin2*, beloved anime MMOs *Elsword* and *NosTale*, strategy-focused browser games like *OGame* and *kariam*, along with indie titles such as *Trigon: Space Story* and *Tiny Thor*.

More information is available on <http://corporate.gameforge.com/>

*No matter what gender, we're on the lookout for people with drive and talent.

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